

I-Hotel - Reservation Form

■ Guest information for reservation

Name		Affiliation	
Nationality			
Contact Number			
E-mail			

■ Options

Room Type	1 Pax Room : Single Bed () - KRW 48,000 2 Pax Room : 1 Double Bed () / 2 Single Beds () - KRW 64,000		
Stay Info.	Check In:		Check Out:
Remark			

■ Note

1. I-Hotel does not provide breakfast, but it has simple cooking utensils such as induction and electronic rice cooker in the room.
2. Please notice that check-in time is 15:00, and check-out time is noon.
3. Payment should be completed before your check-in time in advance.
4. You are responsible to indemnify in any cases of damaging or losing the properties of the room.
5. We are demanding you to wash the dishes after using.
6. We provide room cleaning service for the long-term staying guests once a week.

■ Notice of Penalty

1. Cancellations made five days prior to the arrival date : No Penalty.
2. If canceled before one day on the arrival date : 10% of the room rate for the first night.
3. If canceled before 12 o'clock on the arrival date : 20 % of the room rate for the first night.
4. If canceled before 18 o'clock on the arrival date : 50 % of the room rate for the first night.
5. If canceled after 18 o'clock on the arrival date or NO SHOW : 100% of the room rate for the first night.

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- **Complete this reservation form and send it to Workshop Secretariat – Planex Lab. Inc. (PCO)**
 #703, 245, Hannuri-daero, Sejong-si, 30127, Korea
 Tel.: +82-44-862-7962 / **E-mail: bebrasworkshop@gmail.com**